

Board of Education Regular Meeting

December 15, 2011 05:00PM

Carroll County Middle School Media Center

1. Call to Order / Roll Call

Attendance Taken at 5:00 PM:

Present Board Members:

Jennifer Beach

Carolyn Jones

Mona Kindoll

Mary Ann Pearson

Tommy Unker

Lisa James, Superintendent; Bill Hogan, Assistant Superintendent/CAO; Jon Conrad, Treasurer; and Tracie Crawford, Board Secretary were also present.

2. Superintendent's Report

*Mrs. James highlighted the "Come Back Kids". These students are ALC Students who made their debut for the Carroll County Board of Education, highlighting their new musical appreciation for percussion. Mr. Root told how they have been working and learning about music since August.

*We have been recognized for ASAP. We will be recognized at KSBA February 3-5 for their accomplishments and placing Student Achievement as a top priority for our district.

*Congratulations to our Principals for all their hard work and dedication. We have had numerous Christmas Programs, Basketball Games, and other programs which have kept our Principals very busy.

*February 16th we will be having ALC Christmas Dinner and the Bus Garage will be having their Christmas dinners if you are available, I would like to invite the board members.

*January 17, 2012 Commissioner Holiday will be the guest speaker at the CCCDC Annual Meeting. I was asked to secure a guest speaker. I contacted Dr. Terry Holiday, Commissioner of Education. He will be discussing Senate Bill I and how the community can rally to assist with College and Career Readiness.

*Carroll County will be presenting at KSBA February 3-5. We have two area where we will be presenting. Our first presentation is Orchestrating the Bells and Whistles; Technology Integration in Carroll County Schools with Mr. Leeper, Mr. Hogan, and I. We received Notice that it will take place on February 4th from 8:00a.m.-9:15a.m. Our second presentation is with NKU Superintendent's Cohort, and I will be presenting with some of my colleagues to discuss Early Childhood regional stewardship. This presentation is slated for the same time, so we will work out the logistics.

*This summer the NKU Superintendent Cohort will be working on developing/designing Instructional Leadership with the six districts. It will be made up of the six Superintendents that participate in the NKU Cohort, along with the Principals, Assistant Principal's, Instructional Coaches will spend a day and half with NKU Staff as well developing this plan. The six counties are: Jessamine, Madison, Boone, Spencer, Gallatin, and Carroll. This will allow our district to have additional experience with other leaders in the same field and a great learning opportunity.

*I would like to do a little something different in my Superintendent's report. I would like to Spotlight Mrs. Oak. She was spotlighted last Friday and received a collaboration award in writing. Mrs. Oak, has done a lot of work with the writing project. We appreciate all your hard work and everything that you have done. I would also like to recognize Mr. Oak. We have been involved with the instructional rounds project along with Gallatin County for the past two years. We began last year and Cartmell was our pilot school. I would like to recognize Mr. Oak for his leadership. Last Wednesday we had instructional rounds with Gallatin County, and I was not able to make it back from the Superintendent's conference.

However in less than an hour of the instructional rounds meeting ending at Cartmell I received a phone call, text message, and e-mail talking about how wonderful everything ran during the time and the great progress being made. It wouldn't be possible without the leadership from Mr. Oak. I would also like to spotlight Mr. Conrad, my financial wizard. We received a glowing audit and without Mr. Conrad and his financial staff it would not be possible.

3. Approval of Agenda

Order # 20570 – Primary Motion Passed: Approved agenda items 1 - 16 as presented. Passed 5-0 with a motion by Tommy Unker and a second by Mary Ann Pearson.

Jennifer Beach	Yes
Carolyn Jones	Yes
Mona Kindoll	Yes
Mary Ann Pearson	Yes
Tommy Unker	Yes

4. Treasurer's Report- Jon Conrad, CFO presented an overview of the Financial Report. All reports are part of the official minutes.

5. Public Recognition

6. Approval of Consent Agenda

Order # 20571 – Primary Motion Passed: Approved consent agenda items 6A-6S as presented. Passed 5-0 with a motion by Mona Kindoll and a second by Carolyn Jones.

Jennifer Beach	Yes
Carolyn Jones	Yes
Mona Kindoll	Yes
Mary Ann Pearson	Yes
Tommy Unker	Yes

6.A Approval of Minutes Approved the November 17, 2011 Board Minutes as presented.

6.B Approval of Facilities Use

6.B.1 Facility Request 1 Approved the Facility Request from JCTC Practical Nursing Program to use the CCMS Auditorium on December 10, 2011 for the Nursing Pinning Ceremony as presented.

6.C Approval of Bills and Salaries Payable Approved the Bills and Salaries

6.D Employee Notifications KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a).

Information presented for notification

New Employees to the District

Jessica Noble; *Carrollton, KY*; Instructional Asst./Bus Monitor; C.C. Child Development Center; 11.21.11

No Longer Employees of the District

Robin Hensley; Bus Driver; Bus Garage; 11.30.11: Retired

John F. Jones IV; Math Teacher; CCHS; 11.29.11
Debra Mullins; Instructional Monitor Intervention; K. Winn; 12.31.11
Linda Bray; Instructional Assit. II; CCHS; 12.02.11

Transfers in the District

Jim Nestor; K. Winn; Part-time Custodian-Full Time Custodian; 11.23.11
Mary Smith; K. Winn; Part-time Custodian-Full Time Custodian; 11.28.11

Leave of Absence

Kelly Warren: Pd Sick Lve/FMLA: 09.27.11-09.30.11
Debbie Gardner: Pd Lve/FMLA: 10.14.11-10.24.11 & 11.04.11-11.30.11
Robin Henlsey: Pd & Unpd Leave of Absence: 09.08.11-11.15.11
Tina Gividen; Pd Sick Lve; 11.17.11-12.16.11
Cathy Fryman; Pd Sick Lve; 11.28.11-12.02.11: Approved intermittent Leave for 30 days-1/2 day for treatment
Tracie Crawford; Pd Sick Lve/FMLA: 11.18.11-12.02.11
Anita Bartley; Sick Lve; 10.27.11-11.07.11
Bonnie Morris; Sick Lve; 10.28.11-11.11.11
Nancy MaHoney; Sick Lve/Unpd Lve; 12.13.11-12.29.11
Cathy Payton: Pd/Unpd Sick Lve/FMLA: 11.21.11-02.10.12

6.E Approval of Pay Application 21 Cartmell Renovation/Addition Approved the Pay Application #21 for the Cartmell Renovation/Addition to Marksbury Cornett in the amount of \$50,000 as presented.

6.F Approval of Cartmell Renovation BG 4 Thermal Equipment and Sales Approved the BG-4 0740-41 PO# 24074 for Thermal Equipment and Sales as presented.

6.G Approval of Kathryn Winn Change Order 10 Approved the Kathryn Winn Change Order #10 as presented.

6.H Approval of Assurant Employee Benefits Insurance Contract Approved the Employer paid insurance contract with Assurant Employee Benefits effective January 1, 2012 as presented.

6.I Approval of Carroll County Child Development Center Consultation Service Agreement Approved the Carroll County Child Development Center Consultation Service agreement with Ms. Sandy May to conduct observations of home visits and consultation services up to a total of 40 hours total. The hourly rate will be \$30.70 to conduct the observation of home visits and consultation services as presented.

6.J Approval of Bid Awards

6.J.1 Approval of the Garbage Removal Bid Approved the bid for Garbage Removal for 2012-2013 and award it to Rumpke as presented.

6.J.2 Approval of the Petroleum Bid Approved the bid for Petroleum for 2012-2013 and award the bid to Southern Petroleum as presented.

6.J.3 Approval of the Lawn Care/Mowing Bid Approved the bid of \$23,560.35 for Lawn Care/Mowing for 2012-2013 to Interstate Greenhouse and Nursery as presented.

6.K Approval of an Employee Leave of Absence Request Approved the Leave of Absence requested from Samantha Abercrombie (instructional assistant at R. B. Cartmell). Mrs. Abercrombie has been approved to complete her student teaching requirements at Cartmell Elementary-pending Board Approval. She would begin September 2012 for a period of 12 weeks at which time she would like to take a leave of absence from her instructional assistant duties. Upon the completion of the program she would like to return to her contracted duties as presented.

6.L Approval of Non-Resident Contracts Approved the Non-resident contracts for the 2012-2013 school year with and between Eminence, Gallatin, Henry, Oldham, Owen, and Trimble as presented.

6.M Approval of Professional Learning Services Approved the Professional Learning Service proposal from PEBC Denver Thinking strategies to provide support training from January to March as presented.

6.N Approval of the contract between Duplicator Sales & Service and the Carroll County Child Development Center Approved the contract between Duplicator Sales & Services and Carroll County Child Development Center as presented.

6.O Approval to participate in the Energy Policy Act Approved the participation in the Energy Policy Act of 2005 as presented.

6.P Approval of Auxiliary Club Changes at Cartmell Approved the following changes to the clubs at Cartmell Elementary as presented. Change "Open Position" to Cheer Club Change "Destination Imagination" to Science, Technology, Engineering and Math (STEM) Club Create Academic Team Club to be paid from Section 7 Create Chess Club to be paid from Section 7

6.Q Approval of Interim CCHS Head Baseball Coach Approved Josh Mefford as the Interim CCHS Head Baseball Coach for \$3,700 as presented.

6.R Approval of Donation to the CCHS Football Team Approved the donation of \$250.00 from Carroll County Chamber of Commerce to the Carroll County High School Football Team as presented.

6.S Approval of Donation to the CCHS Boys Golf Team Approved the donation to the CCHS Boys Golf Team from Mr. Bill Hogan for a set of Taylor Made LT Irons as presented.

7. Communications To and From the Board

8. Champion For Kids Mrs. James recognized Lori Bennett, for her outstanding work with the Early Child Development Center. She has given her talent in making it a wonderful environment for our students, families, and staff. Mrs. James also recognized Mr. Brad McNeal for the many countless hours that he put in behind the scenes to ensure that the Early Child Development Center was ready for our students. He has really helped in making it a wonderful environment.

9. Reports from Principals and Directors Gerda Wise (Winn), Doug Oak (Cartmell), Dana Oak (CCMS), John Leeper (CCHS), Ed Nelson (ALC), Bill Hogan (Asst. Supt./CAO), Pam Williams (Elem. Instr. Supv.), Larry Curell (DPP/COO), Sheila Anderson (Special Ed.), Jeff Fremin (Grant Writer/PR), Cindy Johann (Technology), Dwayne Smith (Maintenance) and Nadena MaHoney were present for questions. Written reports are part of the official minutes.

10. Old Business

10.A. Facility Update: Ron Murrell, Ross Tarrant Architects was on hand to discuss the facility updates. We are still having roofing issues which are being monitored. We have sent a check for the warranty on Cartmell's roof, we are awaiting confirmation. However the first two years we will have Marksbury Cornett working on roofing issues, and then Mansfield will conduct any additional warranty for the following eighteen years which will cover the twenty year warranty. There have been some certification issues, however our warranty will not be affected and we will still be covered. Mansfield issued the warranty through Marksbury Cornett.

11. New Business

11.A. Discussion and Action on the 2012-2013 School Calendar

Order # 20572 – Primary Motion Passed: Approved the 2012-2013 School Calendar Option B as presented. Passed 5-0 with a motion by Mona Kindoll and a second by Jennifer Beach.

Jennifer Beach	Yes
Carolyn Jones	Yes
Mona Kindoll	Yes
Mary Ann Pearson	Yes
Tommy Unker	Yes

11.B. Kentucky's College and Career Strategies Mr. Hogan presented information on AdvanceKY. AdvanceKY is one of the College and Career Strategies that Carroll County has in place for our high school students. We are increasing AP courses each year. We are making sure that we have our staff trained, along with training our Middle School staff. We are starting with these applications in the Middle School to ensure that those students are prepared for the rigorous work once they get to high school. We are also noticing that colleges are looking at the courses and course load that students took and how they applied themselves over the actual grade that student received.

12. Student Achievement: Mrs. Pam Williams discussed assessments. The assessment piece is a working process at this time. It is ever changing so with each board meeting she will present a piece of the assessment. Our teachers are changing the way they teach with the changes that are coming along with the assessment.

**13. Board Member Planning Calendar
December**

1. Review/Update district organizational chart, responsibilities and duties
2. Review summary revenue projection for next year

January

1. Election of board officers
2. Appointment of secretary, treasurer, attorney
3. Adoption of regular meeting schedule for the year
4. Superintendent mid-year formative evaluation

Budget

Draft budget plan for next school year submitted by superintendent

Outline major priorities

Establish budget parameters

5. Review elementary school programs and offerings
 6. Review achievement gap target reports
 7. Hold coordinated school health public forum for annual report of nutrition plan
 8. Receive status report on the data collection portion of the needs assessment process from the board's representative to the district improvement planning committee and appropriate staff
- Approve revisions to District Improvement Plan (DIP)

14. Executive Session

14.A. Approval to Enter into Executive Session for Student Discipline Issue and Employee Personnel

Order # 20573 – Primary Motion Passed: Approved recessing regular meeting and entering into executive session pursuant to 61.810 (1)(f) at 6:03 p.m. for discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee or student. Passed 5-0 with a motion by Tommy Unker and a second by Carolyn Jones.

Jennifer Beach	Yes
Carolyn Jones	Yes

Mona Kindoll	Yes
Mary Ann Pearson	Yes
Tommy Unker	Yes

14.B. Superintendent Mid-Year Evaluation/Growth Plan and District Goals
14.C. Approval to Exit Executive and Resume Meeting

Order # 20574 – Primary Motion Passed: Approved exiting executive session and resuming regular meeting at 6:55 p.m. Passed 5-0 with a motion by Tommy Unker and a second by Carolyn Jones.

Jennifer Beach	Yes
Carolyn Jones	Yes
Mona Kindoll	Yes
Mary Ann Pearson	Yes
Tommy Unker	Yes

15. Recommendation of Board for Student Discipline Issues

15.A. Recommendation of the Board for Student Discipline issue for student 2120145772

Order # 20575 – Primary Motion Passed: Approved recommendation of the board to expel student 2120145772 to the Alternative Learning Center for one year. The student will be allowed to return to the Carroll County Middle School on or about January 2013 provided that the student meets all the requirements set forth from the Carroll County Board of Education. Passed 5-0 with a motion by Jennifer Beach and a second by Tommy Unker.

Jennifer Beach	Yes
Carolyn Jones	Yes
Mona Kindoll	Yes
Mary Ann Pearson	Yes
Tommy Unker	Yes

15.B. Recommendation of the Board for Student Discipline issue for student 2120142496

Order # 20576 – Primary Motion Passed: Approved recommendation of the board to expel student 2120142496 to the Alternative Learning Center for one year. The student will be allowed to return to the Carroll County High School on or about January 2013 provided that the student meets all the requirements set forth from the Carroll County Board of Education. Passed 5-0 with a motion by Mona Kindoll and a second by Carolyn Jones.

Jennifer Beach	Yes
Carolyn Jones	Yes
Mona Kindoll	Yes
Mary Ann Pearson	Yes
Tommy Unker	Yes

15.C. Recommendation of the Board for Student Discipline issue for student 1959172782

Order # 20577 – Primary Motion Passed: Approved recommendation of the board to expel student 1959172782 to the Alternative Learning Center for one year. The student will be allowed to return to the Carroll County Middle School on or about January 2013 provided that the student meets all the requirements set forth from the Carroll County Board of Education. Passed 5-0 with a motion by Mary Ann Pearson and a second by Jennifer Beach.

Jennifer Beach	Yes
Carolyn Jones	Yes

Mona Kindoll Yes
Mary Ann Pearson Yes
Tommy Unker Yes

15.D. Recommendation of the Board for Student Discipline issue for student 1959187020

Order # 20578 – Primary Motion Passed: Approved recommendation of the board to expel student 1959187020 off of the bus until August 1, 2012 provided the student meets all requirements set forth by the Carroll County Board of Education. Passed 5-0 with a motion by Mona Kindoll and a second by Tommy Unker.

Jennifer Beach Yes
Carolyn Jones Yes
Mona Kindoll Yes
Mary Ann Pearson Yes
Tommy Unker Yes

15.E. Recommendation of the Board for Student Discipline issue for student 1959180454

Order # 20579 – Primary Motion Passed: Approved recommendation of the board to expel student 1959180454 off of the bus until August 1, 2012 provided the student meets all requirements set forth by the Carroll County Board of Education. Passed 5-0 with a motion by Carolyn Jones and a second by Mary Ann Pearson.

Jennifer Beach Yes
Carolyn Jones Yes
Mona Kindoll Yes
Mary Ann Pearson Yes
Tommy Unker Yes

16. Adjournment

Order # 20580 – Primary Motion Passed: Approved adjourning the December 15, 2011 board meeting at 6:58 p.m. Passed 5-0 with a motion by Tommy Unker and a second by Mona Kindoll.

Jennifer Beach Yes
Carolyn Jones Yes
Mona Kindoll Yes
Mary Ann Pearson Yes
Tommy Unker Yes

Chairperson

Secretary