

# CCMS

## Activity Code of Conduct

### Philosophy

#### Mission Statement

Carroll County Middle School is dedicated to the development of the entire student body through athletics and other extra/co-curricular programs. Our goal is to help students develop skills which will enable them to become productive citizens and leaders in the community.

We believe that athletics and other extra-curricular and co-curricular activities are an important part of a student's school experience and help prepare students for success in the real world. Carroll County Middle School strives to provide a variety of opportunities for students and encourage students to actively participate.

### Privilege

#### Academics

All student athletes and members of extra-curricular and co-curricular activities are responsible and expected to maintain good grades in all classes during the entire school year. The Athletic Director will conduct grade checks at the ***beginning*** of each week. If a student is failing any class they will be considered ineligible to compete that week (Monday-Saturday); however, they will be allowed to practice.\*

If the student continues to maintain a failing grade during the second check they will be ineligible for practice or play the following week (Monday-Saturday). The student will remain ineligible for practice or play as long as they are failing the class.\*

\*If the students' grade is low due to a missing assignment, students may re-gain eligibility mid-week if they have completed quality work and raised their grade to the satisfaction of the teacher. The teacher will be communicating the updated grade to the coach or AD.

### Discipline

The expectation for all participants of extra-curricular and co-curricular activities is to be responsible students. Appropriate behavior is expected at school and at practices and competitions. The coaches will create and maintain a policy for all student athletes on their team. Coaches/Sponsors may request their students' discipline reports in order to monitor behavior. Open lines of communication between coaches/sponsors and teachers will be encouraged so that they can work together to do what is best for students and can help them develop into responsible, quality young people. While each coach/sponsor will create a policy specific to their program, the administration has set the following guideline which will apply to all sports, organizations, and programs:

A suspension from school will result in a suspension from competition. For each day that a student is in ISS they will be ineligible for the afterschool activity the day they serve ISS.

For example, if a student serves two (2) days of ISS for an infraction, he/she will be ineligible for the next two competitions, or practices. The student cannot report to practice, competition, or after school

activities the same day as serving in ISS.

## CCMS Extra-Curricular Activity Contract

STUDENT NAME: \_\_\_\_\_ GRADE: \_\_\_\_\_

As a student enrolled in Carroll County Middle School, I understand that participation in athletic programs and other extra-curricular activities is a privilege. I also understand that as a student-athlete and/or member of a club or other organization, I am expected to comply with the expectations set forth in the Activity Code of Conduct and individual team and organization rules and regulations; I am also expected to conform to all rules and regulations governing student behavior, approved by the Board of Education and set forth in the Carroll County Student Handbook. I understand that if I violate the Code of Conduct or any other Carroll County Middle School rule or regulation I may be subject to discipline, including but not limited to exclusion from extracurricular activities, suspension, and/or expulsion, consistent with the law, regulation, and/or board policy.

By signing this contract, I am indicating that I have received a copy of the Activity Code of Conduct, of my individual team or club rules and regulations, and the rules and regulations set forth in the Student Handbook; that I read these documents and understand the expectations; and that I agree to abide by all the rules, regulations and expectations.

STUDENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
PARENT/GUARDIAN NAME: \_\_\_\_\_

As a parent/guardian to the student listed above, I understand that participation in extra-curricular activities at Carroll County Middle School is a privilege that may be revoked if a student does not comply with the expectations, rules and regulations defined above. I understand that a student who violates the Activity Code of Conduct, Student Code of Conduct and/or any Carroll County Middle School rules or regulations may be subject to discipline, including but not limited to exclusion from extracurricular activities, suspension, and/or expulsion, consistent with the law, regulation, and/or board policy.

As a parent/guardian and spectator at school activities I agree to my responsibilities as listed in the Activity Code of Conduct. I understand that failing to meet the expectations outlined could result in my being required to leave an event and suspension from attending further events at Carroll County Middle School.

By signing this contract, I am indicating that I have received a copy of the CCMS Activity Code of Conduct, individual team/club rules, and the rules and regulations approved by the Board of Education and outlined in the Student Handbook. I understand these expectations, and agree to abide by all the rules, regulations and expectations for good sportsmanship.

PARENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

It is a privilege to be a member of any athletic team, club or organization at Carroll County Middle School. All student participants should conduct themselves in a manner that shows pride in our school and community. Students earn this privilege through hard work and good citizenship, both at school and at extra-curricular and co-curricular activities.

### Attendance

Students are expected to maintain good attendance to school. While the coach will determine consequences for missing practice or games, the school will set the following guidelines for participation in athletic events.

Students are expected to arrive to school on time. The students must be present for a minimum of a ½ day on the day of the event to participate. For students to participate in sporting events or extracurricular activities in the evening, they have to be present at school prior to 11:00 am and can't leave until after 11:30 am to be eligible to participate in the activity. Absence or reason for arriving late or leaving early must be *excused* in order for the student to practice or compete. If a student is absent on a Friday, he/she is not allowed to participate in weekend competitions. Should there be an extenuating circumstance (e.g. funeral) where a student cannot attend school and would normally receive an excused absence, the principal shall determine whether the student is eligible to practice or compete.

It is the expectation that all students be on time on the day following an event. Each coach or sponsor must have a rule/consequence for repeated tardies to school.

## Selection of Participants

Due to the popularity of our programs it may be necessary for students to tryout for a sporting team, audition for a role, or submit an application for a club or organization. If this is the case the students will be given the expectations of the coach/sponsor as far as skills or requirements needed to be selected for participation. The students will be given ample time to try-out or submit forms, which is at the coach's/sponsor's discretion. Upon completion of all tryouts students will meet with coach/sponsor to discuss their individual results. Coaches are expected to discuss each student's current level of ability and what they need to do to further their skills. The coach will provide a list to the athletic department of students who were chosen to participate in each sport/extra-curricular activity.

If a student has potential to participate in a club / sport / activity at the high school level, it must be in the best interest of the student. The student's placement for participation will be made by the high school head coach or sponsor and the parent in consultation with the principals, athletic directors and middle school coaches. If the student is playing at a high school level, the athlete must be held accountable to high school rules.

PHYSICALS—all students MUST have a current sports physical on file in the office to tryout and/or participate.

## Practice

Coaches/sponsors will provide their desired practice schedule to the Athletic Director. The Athletic Director will work with all coaches/sponsors of sports/activities in season to create a gym calendar which provides equal time to each team or organization. Coaches/sponsors of individual sports/programs will set their own attendance policies and consequences. Coaches/sponsors will also set their own rule and expectations for practices.

## Games/Competitions

Working with the coaches/sponsors, the Athletic Director or an Administrator will schedule all competitions for Carroll County Middle School.

An individual's level of participation is determined by the coach/sponsor. Coaches/sponsors work with students on a consistent basis in the area in which they are expected to perform. Playing time or extent of participation is determined by the coach/sponsor and will not be subject to conversation.

## Procedure for Problems/Concerns

- 1.) Talk to the coach (by appointment). Please do not talk to them after an event.
- 2.) Talk to the AD and coach
- 3.) Talk to the Principal and AD
- 4.) Talk to the Superintendent and AD

## Appeal Process

- 1.) An appeal of disciplinary action must be presented to the principal within 2 school days of the date the penalty was applied. 2.) Within 2 days of the date of the filing, the principal shall call a meeting

with the student, parents/guardians, coach & AD to resolve the situation. 3.) Within 2 days of the meeting the principal will communicate, in writing, his/her decision to uphold, revoke, or adjust the disciplinary actions. 4.) If dissatisfied with the results of the hearing and the principal's decision, an appeal in writing may be made within 2 school days to the District Superintendent. The decision of the Superintendent will be final.

## Expectations:

### **Student Participants Code:**

- Competence—develop the necessary skills, demonstrate knowledge of the rules and expectations, demonstrate knowledge of healthy behaviors and choices, and understand the necessity of abstaining from the use of tobacco, alcohol or other drugs.
- Character—be dependable by showing up on time for all practices and competitions, be committed by always giving 100% and working through setbacks, be truthful, play by the rules, control anger and frustration by refraining from displays of bad temper or foul language, be gracious in both wins and losses by always congratulating the opponent and shaking their hand, be respectful of all players, coaches/sponsors, referees, and anyone else involved in the event, respect the facilities at CCMS and at all away competitions, be an example to younger students.
- Academics—maintain high standard of academics by earning good grades, respect all teachers and other adults, respect other students and all CCMS property.

### **Parents/Supporters Code:**

- Respect the players, coaches, and referees/judges by refraining from yelling or inappropriate or threatening language or gestures—be a positive role model.
- Encourage your child and all participants. Remember that sports and other clubs/organizations at the middle school level are for growth and learning. Celebrate personal achievements.
- Maintain appropriate behavior during athletic events. Do not enter the field of competition. Conduct yourself in a respectful and classy manner.

### **Coaches' Code:**

- Teach the fundamentals
- Treat every player with respect
- Work hard and play by the rules
- Work with parents to develop the student
- Maintain appropriate interactions with athletes, parents, referees, and other coaches
- Have a set of rules that lay out what is expected from every person in the program
- Maintain standards for academics, behavior, and attendance in accordance with the Carroll County Middle School Athletic Code of Conduct

**Athletic Directors' Code:**

- Work with coaches, parents, and players to maintain a respectable program
- Develop schedules as needed
- Be a liaison between the coaching staff, parents, and school administration
- Be at home sporting events
- Help coaches develop all programs
- Conduct grade checks
- Maintain records for physicals, drug policy and all other pertinent information for a successful athletic program.